

# RESOURCES AND SERVICES

## Accessibility

Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights, and privileges of its services, programs and activities in an accessible setting. In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable state law, the University provides reasonable accommodations to reduce the impact of disabilities on academic functioning or upon other major life activities. The Office of Accessibility is responsible for evaluating and coordinating appropriate accommodations for students with disabilities. Students with disabilities or temporary impairments seeking accommodations because of a disability or temporary impairment must contact the Office as early as possible in the semester to complete the registration process for accommodations. Once a student with a disability has registered and has been approved for accommodations, the student is responsible for providing their accommodation letter to each of their professors. Students with accommodations are encouraged to set up a meeting with their professors at the beginning of the semester to discuss how their accommodations will be implemented. If a student with a disability feels discriminated against on the basis of their disability or feels that they have been denied access or accommodations they are legally entitled to, they are encouraged to review the University's disability grievance procedure located in the Students with Disabilities section of the Student Handbook. Students can also contact The Office of Accessibility to learn more about the disability grievance procedure.

## Academic Advisor

Students who have a declared major are assigned a faculty advisor in that academic discipline. Undeclared students are also assigned a faculty advisor. However, when these students declare a major, they will be reassigned to an advisor in the academic discipline chosen. Advisors are available to meet regularly with students, monitor progress, advise students at registration time, and discuss courses and programs of study, co-curricular involvement, and high-impact learning opportunities such as study abroad, capstones, and internships. Fairfield's faculty advisors, along with professional advising staff and peer mentors, promote a holistic approach to academic advising that encourages students to be actively engaged and to make thoughtful choices regarding their current and future plans.

## Academic Resources

All members of the faculty share personally and actively in the responsibility for providing students with educational, career, and personal guidance. One of the hallmarks of a Jesuit education is the personal interest each professor takes in students; the professor tries to know each student's strengths and weaknesses. This tradition is basic to Fairfield. Classes are not large, and there are ample opportunities for close student-teacher relationships. Members of the faculty make themselves available for informal discussions, advice, and encouragement well beyond their published office hours.

## Academic Support and Retention

The Office of Academic Support and Retention provides individual and group services aimed at facilitating student transition and increasing student engagement and academic success. The Office supports and monitors students' academic progress, offers tutorial programs and learning support resources, and coordinates with faculty advisors, deans'

offices, and campus resources to assist students in achieving academic success. Using a holistic advising model, the Office of Academic Support and Retention assists students in meeting their academic, personal, and professional goals through comprehensive and integrated services and resources.

## Academic Support Programs Academic Skills Development and Tutoring

The Office of Academic Support and Retention offers group workshops on academic skills development and learning support resources. The office also manages the tutoring program and recruits students who are proficient in their major concentration and/or other subjects and trains them to serve as peer tutors. Peer tutoring is group based, free of charge, and open to all students. Additional tutoring services are available through the University's individual schools in select subject areas.

## Bannow Science Center

The Rudolph F. Bannow Science Center houses advanced instructional and research facilities that foster the development of science and engineering learning communities, engage students in experiential learning, and invite collaborative faculty and student research in biology, chemistry, computer science, engineering, mathematics, physics, and psychology.

## Culpeper Language Resource Center

The Charles E. Culpeper Language Resource Center, located in Canisius 207, is designed to support and promote the study and instruction of foreign languages and their cultures. Students work interactively with computer and web-based materials. This allows them to take ownership of their learning experience and become lifelong learners. We provide one-on-one assistance in finding materials, and in accessing the online components of languages courses.

## Math Center

The Math Center offers free tutoring for core mathematics courses, including Precalculus, Calculus I and II, and Statistics. This is provided via individual and small group tutoring sessions. For more information or to schedule an appointment, please visit the website.

## Writing Center

The Writing Center offers writing assistance and resources to all students. Tutors work with students on any writing project and at any stage of the project's development. For more information or to schedule an appointment, please visit the website.

## Aloysius P. Kelley, S.J. Center

Located on Loyola Drive, the Kelley Center houses the offices of Undergraduate and Graduate Admission, Financial Aid, Registrar, and the Career Center.

## Arts and Minds Programs

Fairfield University serves as an important hub for students and visitors from the region seeking entertaining and inspiring cultural events and activities.

- The **Regina A. Quick Center for the Arts** houses the Aloysius P. Kelley, S.J. Theatre, the Lawrence A. Wien Experimental Theatre, and Fairfield University Museum's Thomas J. Walsh Art Gallery.

- **Fairfield University Art Museum** is comprised of the **Thomas J. Walsh Art Gallery** in the Quick Center and the **Bellarmino Hall Gallery**, located in Bellarmino Hall. A showcase for significant art objects and rotating exhibits, the Fairfield University Museum displays a rich and varied collection of paintings, sculpture and decorative arts objects and serves as a learning laboratory for students and members of the regional community.
- The **PepsiCo Theatre** is home base for Theatre Fairfield, the University's performing arts club, and provides another venue for theatre and dance in an intimate setting.

In addition, various departments host exhibitions, lectures, and dramatic programs throughout the academic year, including the popular lecture series **Open Visions Forum**. These events are open to all members of the University community and many are free. All Fairfield students receive free or discounted tickets for arts events. For a cultural calendar, visit our website.

## Career Center

The Fairfield University Career Center provides opportunities for students to participate in a wide variety of career development experiences to prepare them for careers after college. These offerings work in tandem with and augment their academic development. The Office identifies, cultivates and promotes corporate (profit, not-for-profit) part- and full-time employment and internship opportunities, and provides guidance on further educational opportunities post-Fairfield. Further, both the College of Arts and Sciences and the Dolan School of Business provide career and professional development services for their students via centers within each dean's suite. Services among the various centers include: career exploration programming; professional workshops; employer immersion experiences; developmental resources, recruitment; employer engagement. The University Career Center and its resources are available to all students; however, career counselors are located in each center to support the specific school/college (Egan and Engineering counselors are located in the University Career Center).

## DiMenna-Nyselius Library

The DiMenna-Nyselius Library is the academic hub that fuels the creative intellectual curiosity of the Fairfield University community by fostering intellectual potential through teaching and learning and curating resources to expand knowledge and understanding through research and scholarship. The Library offers: access to one million books and ebooks and over 200 databases of academic articles and streaming media; one-on-one research consultations with a librarian in-person, by email, or phone and 24/7 help via chat; online research and citation guides; a student donated textbook collection and course reserves; reservable spaces to conduct group work; a virtual reality room; designated graduate student study space; tech equipment such as computers, laptops, chargers, printers, scanners; and Interlibrary Loan. All first-year undergraduate students and new transfer students are assigned their own Personal Librarian.

24/7 study space is available in the Café and Innovation Lab, and the entire library building is open 24 hours during final exam periods. Check the library website for updated hours.

## Academic Commons

Located within the DiMenna-Nyselius Library, the Academic Commons integrates the Library's collections, research, teaching, and digital scholarship with mentoring and advising, tutoring, support for technology

use, and experiential learning that ensures equal access while empowering journeys of self-discovery and lifelong learning.

Student support services now located at the Library include:

- Academic Support and Retention
- ITS Help Desk
- Math Center
- Writing Center
- Office of Accessibility
- Fredrickson Family Innovation Lab

## Early Learning Center

The Center provides an early care and education program based on accepted and researched theories of child development; individualized programs designed to meet the needs of each child; a curriculum that is child-oriented; and teaching staff who have specialized educational training in child development and developmentally appropriate practice with young children, including health, safety, and nutritional guidelines.

The Center is open all year from 7:30am to 5:30pm for children aged 6 weeks to 5 years. Children may be enrolled on a full- or part-time basis depending upon space availability. Registration takes place every March. For tuition details, registration requirements, or other information, call the Center at 203-254-4028 or visit the website.

## Information Technology Services

The Information Technology Services (ITS) department offers networking, wireless and computer technology resources for the entire Fairfield University community.

Our goal is to maximize the use of technological innovations not in only the learning environment but in all of our business processes as well. ITS is responsible for managing the Banner platform, which securely houses all information on each individual student academic record, my.Fairfield, a web-based portal from which most university online resources can be accessed, and Workday, which securely houses financial and human resources data. The portal provides single sign-on capability so each student will need to log in only once from my.Fairfield to access course registration, review filing requirements, accept financial aid awards, participate in the housing processes, view and print academic schedules and grades, complete surveys, access student Gmail accounts, and access Life@Fairfield and other student-related functions.

ITS maintains approximately 75 general-use classrooms across campus, as well as specialized instructional spaces and public-use computer labs. The public labs are accessible to all students with a valid StagCard. Our goal is to consistently furnish cutting-edge technology to support a collaborative teaching and learning environment, and to provide as much compatibility as possible across all platforms and devices that students might own.

For more information on Information Technology Services, please visit our website.

## Academic Computing

Through one-on-one and group collaboration, research into general and discipline-specific tech tools, the creation of documentation and training videos, visits to class meetings to assist students with assigned technology, and a wide variety of workshops offered in conjunction with the Center for Academic Excellence, Academic Computing supports

instructors and students not just in the incorporation of computer- and mobile-based applications into teaching and learning, but also promote sound 21st-century pedagogical practices.

## Blackboard

Academic Computing manages and supports the Blackboard Learn course management system, which offers a wide range of teaching tools.

- Blackboard Login Page
- Blackboard Resource Page (including FAQs, resource guides, etc.)

## Faculty/Staff and Student Networks

ITS is responsible for the maintenance and upgrades of both the student and faculty/staff networks on campus.

## Help Desk

The ITS4U Help Desk provides free technology support for issues like wireless connectivity, warranty-covered hardware replacements (HP and Apple), malware prevention/cleanup, and limited software/hardware support for student-owned computers.

Location: DiMenna-Nyselius Library, Room 230 (Main Floor)  
Phone: 203-254-4069 | E-mail ([itshelpdesk@fairfield.edu](mailto:itshelpdesk@fairfield.edu)) | Wiki

Academic Year Hours: Monday-Friday, 7:45am-7:30pm, Sunday 4:00pm-8:00pm  
Summer Hours: Monday-Thursday, 8:00am-6:00pm, Friday 8:00am-12:00pm

## my.Fairfield

All students use their NetID to access my.Fairfield, a secure web portal used to view course schedules, access library services remotely, register for classes and parking permits, view and pay tuition bills, print unofficial transcripts, and much more.

## FairfieldU Mobile App

Download the Fairfield University Modo Campus app today. Students can access their course schedule, view laundry and Stag Bus statuses, use Blackboard for coursework, and stay informed of all social and athletic events. In addition, students have access to the bookstore, DiMenna-Nyselius Library, Life@Fairfield, Student Services, wellness and recreation information, and more.

## NetID

A Fairfield University NetID is your username/password combination that provides access to a variety of online resources and services, including my.Fairfield and your student Gmail account. Your NetID is obtained through the claim process found here. You will need to claim your NetID in order to access all Fairfield online resources.

Note: All official university communications are sent to students' University Gmail accounts. No personal email accounts should be used. Your email address follows the format [netid@student.fairfield.edu](mailto:netid@student.fairfield.edu). For example, if your name is Lucas F. Stag and your NetID is lucas.stag, your email address is [lucas.stag@student.fairfield.edu](mailto:lucas.stag@student.fairfield.edu).

## Student Life

### International Students

International students are served through the Office of Student Engagement, located in the lower level of the Barone Campus Center. This department sponsors a specialized orientation program for

international students and provides assistance with legal forms and other documentation.

## Student Handbook

For information about Compliance Statements and Notifications, Policies and Procedures, Student Conduct Code, Residential Guidelines, and Clubs and Organizations, please see the Student Handbook.