

ADMISSION

Admission Policies and Procedures

Fairfield University admits without discrimination students of any sex, race, color, marital status, sexual orientation, gender identity, religion, national or ethnic origin, or handicap to all the rights, privileges, programs, and activities generally accorded or made available to students of the University.

First-Year Admission

Successful candidates for admission should have received a high school diploma from a recognized high school or preparatory school and should have acquired no less than 15 units in college-preparatory studies. The unit is commonly understood as a measure of credit assigned for the successful completion of a high school course that meets four or five times each week throughout the year; college-preparatory units are those usually found in the high school curriculum that explicitly prepares students for college. No vocational, commercial, or industrial units are considered to be preparatory to the work of the liberal arts university. Candidates for admission must take units chosen from the areas listed below.

Basic Requirements

English	4
Mathematics	3 to 4
may include:	
Algebra 1	
Algebra 2	
Geometry	
Pre-calculus	
Calculus	
Foreign Language	2 to 4
Laboratory Science	3 to 4
may include:	
Earth Science	
Biology	
Chemistry	
Physics	
History/Social Science	3 to 4

Candidates interested in mathematics, engineering, business, and the sciences are urged to pursue a fourth unit of lab science and mathematics, preferably pre-calculus or calculus. Candidates for nursing must have one laboratory course in chemistry.

In addition to the basic requirements, applicants must present evidence to indicate interest in and competence for college studies. To that end they must submit a complete record of high school studies, together with other supporting materials as described in the admission application form.

The admission process at Fairfield University is test-optional. Students may choose whether or not to submit the results of the SAT or ACT. Students should indicate on the Common Application whether or not it is their intention to have their scores considered in the admission process.

All students for whom English is not their native language are required to submit results from the TOEFL, IELTS, or DUOLINGO exam(s). For the

TOEFL, a minimum score of 80 (Internet-based) or a minimum score of 550 (paper-based) is required. For the IELTS, a minimum score of 6.5 is required. For DUOLINGO, a minimum score of 105 is required. Students must submit official institutional score reports, NOT student score reports. The University may, at its discretion, admit students who do not meet the regular published entrance requirements.

Admission APPLICATION PLANS

Applicants for **Early Action** must submit all application materials, including the Common Application, high school transcript, and school counselor recommendation by November 1. Students may choose whether to submit the results of their ACT or SAT exams. Early Action candidates who are interested in arranging an interview should make that request by November 15. Early Action candidates will be notified of their admission decision before January 1. Early Action admission is non-binding, and students have until May 1 to make their college selection.

Fairfield University also offers two **Early Decision** admission programs. Early Decision I and II are *binding* agreements. If a student is admitted under the Early Decision guidelines, they must agree to withdraw any pending college applications and confirm enrollment at Fairfield. The application deadline for Early Decision I admission is November 15, and students will receive notification of the decision by December 15. The application deadline for Early Decision II admission is January 15, and students will receive notification of the decision by February 15.

The deadline for **Regular Decision** applicants to have all application materials (application, high school transcript, and school counselor recommendation) submitted is January 15.

The University also strongly recommends a campus visit and/or an (optional) personal interview.

Academic Scholarships

A number of merit scholarships, ranging from \$18,000 to \$30,000 are available to students. All students who apply for admission are automatically considered for a merit scholarship. Successful candidates will be students with outstanding academic records, as well as strong records of achievement and engagement outside of the classroom.

WaitList

First year applicants to Fairfield will receive one of three decisions: admit, deny, or a waitlist offer. Waitlist students who are serious in their intent to remain on the waitlist are asked to confirm their place on the waitlist via the waitlist confirmation option on their online portal.

Alumni Relatives

As a Catholic, Jesuit university with a 500-year tradition, Fairfield seeks to find students who have an affinity for our style of education. One of the strongest endorsements an educational institution can receive is to have alumni send their children to their alma mater. At Fairfield, we believe that such candidates can contribute significantly to enhancing the tradition and the spirit that are an important part of a Fairfield education. In light of this, it is our practice to consider a student's legacy connections to Fairfield when reviewing a candidate's application for admission.

Deferred Admission

Occasionally, a student who has been admitted to the University will seek permission to defer their admission for a variety of reasons. Students may defer for one semester, or up to one year. In order to defer, students must submit their request in writing to the Office of Undergraduate Admission, receive permission to defer, and then pay the confirmation deposit to hold their place in the class. In order to defer admission, a student must agree to not take more than 11 college credits during the

deferral period. Any merit scholarship that a student was awarded will be honored when the student enrolls. However, a student who defers will be required to re-apply for need-based financial assistance.

Transfer Admission

The University welcomes qualified students who wish to transfer to Fairfield from other accredited colleges. Students interested in transferring normally have accumulated at least 15 credits and have maintained a minimum of a 2.50 grade point average (the Charles F. Dolan School of Business requires a minimum of a 2.80 GPA). Transfers are not accepted into the full-time program for a Bachelor of Science in nursing. Please note that the above GPAs are simply a minimum and not a guarantee of admission. To apply, students must submit, in addition to the required application forms, an official high school transcript, official college transcript(s), and course catalog descriptions for each class they have taken in college or are currently taking. Students must also submit a form from the dean of students office from all colleges attended indicating their academic and disciplinary standing. Students may choose whether or not to send the results of their ACT or SAT exams. Every transfer student is required to complete a minimum of 60 credits at Fairfield University in order to receive a bachelor's degree from Fairfield University. Applications should be directed to the Office of Undergraduate Admission. The priority application deadline for September admission is April 1; the priority deadline for January admission is November 15. The University reserves the right to suspend admission for a particular term due to space constraints. The ability to apply for each term will be communicated on the University's website on a semester-by-semester basis.

International Students

Matriculating international students must attend Fairfield University on a full-time basis (minimum of 12 credits per semester). Degree-seeking (first-year or transfer) students should contact the Office of Undergraduate Admission for further information. To be eligible to attend Fairfield the student must:

1. Provide a complete and certified listing of all academic institutions attended, including dates of entry, grades, termination, and title of the certificate or diploma received. Include rank in class if available. These documents should be prepared in English or with an official English translation.
2. Demonstrate proficiency in the English language. A TOEFL minimum score of 80 (Internet-based) or 550 (paper-based), IELTS minimum of 6.5, or Duolingo minimum of 105 would be required for admission consideration.
3. Prove sufficient financial support for the period of the student's stay at Fairfield, including tuition, room and board, and transportation. This can be supplemented with Fairfield University Scholarship and Financial Aid.
4. Obtain an F-1 student visa (required for entry into the United States for the purpose of studying full-time at Fairfield) after receiving an I-20/DS-2019 from the University. The visa must be issued by the U.S. Embassy or Consulate in one's own country.

Non-matriculated international students may attend Fairfield University for a semester or academic year. All students must be enrolled on a full-time basis (minimum of 12 credits per semester). Such students are accepted into the academic programs at Fairfield and are treated as regular members of the student body. They are usually full-fee-paying students. Visiting international students should contact the Office of International Student Life, 203-254-4000, ext. 2902.

Part-Time and Continuing Studies

University Policies for Part-Time Students

Many of the University's academic and curricular policies that are listed in the Undergraduate Catalog are applicable to part-time students as appropriate. This includes course withdrawal and refund policies, medical withdrawal and readmission after a medical withdrawal, among other policies. Part-time students should review the academic policies and procedures found in the Undergraduate Academic Catalog and important academic year dates found in the Academic Calendar. The Student Handbook also provides information on the University's student code of conduct, resources and services for all students, including part-time students.

ACCELERATED SECOND DEGREE NURSING PROGRAM (ASDNU) ADMISSION

Fairfield University's Accelerated Second Degree Nursing Program, (ASDNU), offered by the Egan School of Nursing and Health Studies, has been designed for individuals who already have their first bachelor's degree in a major other than nursing and now want to earn a bachelor's in nursing (BSN) through a full-time, accelerated 15-month format. The Fairfield campus program offers one annual cohort starting each May. Fairfield University's location in Austin, Texas offers two annual 15-month ASDNU cohorts starting each May and January. Admission for the ASDNU program is conducted on a rolling basis. For detailed ASDNU curriculum, application deadlines, and admission requirements, please visit ASDNU.

Financial Aid

Financial aid is available to part-time students who are enrolled in a degree program and taking a minimum of two courses (6-credits) per semester. All part-time matriculated students are welcome to utilize the services and expertise on financing their education offered by the Office of Financial Aid.

Maintaining Status

To be considered an active part-time matriculated student, a student must have been enrolled in at least one course within eight consecutive semesters (approximately two years). Those semesters include summer, fall, winter intersession, and spring. After that time, if there has been no course registration or enrollment, the part-time student is considered "inactive," will be unable to register for classes, and will have to seek readmission by contacting their academic dean's office to request the steps for the reactivation of their student record.

STUDENT STATUS FROM PART-TIME TO FULL-TIME MATRICULATED

After enrolling as a part-time matriculated student, and having successfully completed 5-6 courses, a part-time matriculated student can request from their dean's office to have their status changed from part-time to full-time matriculated, enabling the student to take four to five courses per semester. The student's academic record will be evaluated and a decision made on the status change. When the status change is approved, the student's tuition will be changed from a course per credit charge to a full-time semester tuition and the student can register for up to five courses. Once full-time status is granted, if a future change back to part-time is requested and granted, tuition will be calculated on the full-time to part-time credit hour rate.

Non-Matriculated Visiting Part-Time Students

Fairfield University offers certain opportunities for students to register and enroll in undergraduate credit and non-credit courses as a visiting

non-matriculated student (those not seeking a bachelor's degree from Fairfield University).

There are three types of visiting students at Fairfield University:

- College students from other institutions who take credit courses at Fairfield during the winter intersession or summer terms (up to two courses) with a goal to transfer those credits to another academic institution.
- Students considering to start or complete their bachelor's degree at a later time, may initially start their studies at Fairfield as a visiting student by taking credit courses in any semester (up to two courses per term). A visiting student may choose to later apply to Fairfield University for formal admission and, if admitted, continue forward as a matriculated, degree-seeking student. The credits earned as a visiting student at Fairfield will seamlessly transfer towards their bachelor's degree at Fairfield.
- Individuals taking a credit course in subject area of interest for personal or professional enrichment.

In all cases, visiting students are only permitted to register during the winter intersession or summer terms.

Course descriptions and course schedules are found online through the Browse Classes web portal. A complete schedule of courses that are offered each semester is updated regularly on the university website as well as information about how to register online as a visiting non-matriculated student.

CERTIFICATES, PROFESSIONAL DEVELOPMENT, AND PERSONAL ENRICHMENT

Fairfield University offers part-time students a number educational opportunities beyond degrees through certificate programs and access to academic courses for those seeking personal or professional enrichment. Descriptions of a wide variety of part-time studies offerings can be found on the University's website.

Visiting High School Students

High school students may not enroll at Fairfield University as a non-matriculated student. The only exception to this rule is a student enrolled at Fairfield College Preparatory School who has the approval of the Preparatory School.

STUDENT HOLDS

There are two situations in which a hold will be placed the record of a non-matriculated student, preventing them from further course registration.

Completion of 18 Credits

When a non-matriculated student has accumulated 18 credit hours on their student record, a registration hold will be placed on that record and future course registration is restricted. The student will be required to discuss their future academic plans at Fairfield by contacting the Office of Undergraduate Admission.

Failing Grades

If a non-matriculated visiting student accumulates three failing grades on their Fairfield University transcript, a hold will be placed on their student record preventing further course registration until a discussion occurs with the Office of Undergraduate Admission.