

RESOURCES AND SERVICES

Academic and Career Development Center

The Academic and Career Development Center serves Fairfield University students seeking academic and vocational support services through comprehensive support services, programming and resources. This integrated approach addresses the diverse developmental stages of a student's academic career and positions Fairfield University as a leader in providing tailored services supporting personal development, academic excellence, and career readiness. The distinctiveness of this holistic approach is grounded in our Catholic, Jesuit mission and supports a transformative learning experience. For more information, please contact the Academic and Career Development Center at 203-254-4081 or acdc@fairfield.edu, or visit the website (<http://www.fairfield.edu/acdc>).

Academic Support and Advisement

The Academic and Career Development Center provides individual and group services aimed at facilitating student transition and increasing student engagement and academic success. The Center supports a strong faculty advising model with supplemental resources aimed at elevating the importance of student mentoring and advising. The Center offers tutorial programs and learning support resources, and coordinates with faculty advisors, deans' offices, and campus resources to assist students in achieving academic success. Using a holistic advising model, the staff assist students in meeting their academic, personal, and professional goals through comprehensive and integrated academic support services and resources.

Accessibility

Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights, and privileges of its services, programs and activities in an accessible setting. In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable state law, the University provides reasonable accommodations to reduce the impact of disabilities on academic functioning or upon other major life activities. The Academic and Career Development Center is responsible for evaluating and coordinating appropriate academic and campus life accommodations for students with disabilities. Students with disabilities or temporary impairments seeking accommodations because of a disability or temporary impairment must contact the Academic and Career Development Center as early as possible in the semester to complete the registration process for accommodations. Once a student with a disability has registered and has been approved for accommodations, the student is responsible for providing his or her accommodation letter to each of his or her professors. Students with accommodations are encouraged to set up a meeting with their professors at the beginning of the semester to discuss how their accommodations will be implemented. If a student with a disability feels discriminated against on the basis of their disability or feels that they have been denied access or accommodations they are legally entitled to, they are encouraged to review the University's disability grievance procedure located in the Students with Disabilities section of the Student Handbook. Students can also contact the Academic and Career Development Center to learn more about the disability grievance procedure.

Career, Leadership, and Professional Development

Fairfield University is committed to helping undergraduate and graduate students and alumni throughout their career development process. Comprehensive services are available through the Academic and Career

Development Center including career counseling, career readiness programs, leadership and professional development offerings, and on and off-campus recruiting opportunities.

Academic Support Programs

- **Academic Skills Development and Tutoring:** The Academic and Career Development Center, located in the Kelley Center, offers individual sessions and group workshops on academic skills development and learning support resources. The Office also manages the tutoring program and recruits students who are proficient in their major concentration and/or other subjects and trains them to serve as peer tutors. Peer tutoring is group based, free of charge, and open to all students. Additional tutoring services are available through the University's individual schools in select subject areas.
- **Bannow Science Center:** The Rudolph F. Bannow Science Center houses advanced instructional and research facilities that foster the development of science and engineering learning communities, engage students in experiential learning, and invite collaborative faculty and student research in biology, chemistry, computer science, engineering, mathematics, physics, and psychology.
- **Writing Center:** The Writing Center, located on the lower level of the DiMenna-Nyselius Library, offers writing assistance and resources to all students. Tutors work with students on any writing project and at any stage of the project's development. For more information or to schedule an appointment, please visit the website (<https://www.fairfield.edu/writingcenter>).

Aloysius P. Kelley, S.J. Center

Located on Loyola Drive, the Kelley Center houses the offices of Undergraduate and Graduate Admission, Financial Aid, Registrar, and the Academic and Career Development Center.

Arts and Minds Programs

Fairfield University serves as an important hub for students and visitors from the region seeking entertaining and inspiring cultural events and activities.

- The **Regina A. Quick Center for the Arts** houses the Aloysius P. Kelley, S.J. Theatre, the Lawrence A. Wien Experimental Theatre, and Fairfield University Museum's Thomas J. Walsh Art Gallery.
- **Fairfield University Museum** is comprised of the **Thomas J. Walsh Art Gallery** in the Quick Center and the **Bellarmino Gallery**, located in Bellarmine Hall. A showcase for significant art objects and rotating exhibits, the Fairfield University Museum displays a rich and varied collection of paintings, sculpture and decorative arts objects and serves as a learning laboratory for students and members of the regional community.
- The **PepsiCo Theatre** is home base for Theatre Fairfield, the University's performing arts club, and provides another venue for theatre and dance in an intimate setting.

In addition, various departments host exhibitions, lectures, and dramatic programs throughout the academic year, including the popular lecture series **Open Visions Forum**. These events are open to all members of the University community and many are free. All Fairfield students receive free or discounted tickets for arts events. For a cultural calendar, visit our website (<http://www.fairfield.edu/arts>).

DiMenna-Nyselius Library

The University Libraries are the intellectual heart of Fairfield University's academic community and serve as a creative partner in the development and dissemination of knowledge that serves to connect ideas, people, and information across the Fairfield Community. The University Libraries provide access to over 1.3 million items and 59,370 journal subscriptions. The beautiful DiMenna-Nyselius Library is a signature building located at the heart of Fairfield's physical campus. Carrels and tables, leisure seating, 20 reservable collaboration spaces, a café, and a 24/7 computer lab offer a variety of tech-savvy spaces for both individual study and collaborative work for up to 900 students. Workstations for the physically disabled are available throughout the library building. The building also houses a 90-seat auditorium.

Whether on or off campus, the Libraries' comprehensive website (<https://www.fairfield.edu/library>) provides access to curated resources from any desktop or mobile device. Research assistance is available in-person most hours that the library building is open and 24/7 via IM, email, or "live" chat. To ensure that students successfully transition to Fairfield, each first-year student is assigned a personal librarian, who serves as a point of academic support and introduces students to the collections and services of the University Libraries.

During the fall and spring semesters, library hours are:

- Monday through Thursday: 7:45am to 12:00am
- Friday: 7:45am to 10:30pm
- Saturday: 9:00am to 9:00pm
- Sunday: 10:30am to 12:00am

The library building is open 24/7 during final exam periods.

Co-located in the library building are the ITS Help Desk, the Center for Academic Excellence, and the Writing Center.

Early Learning Center

The Center provides an early care and education program based on accepted and researched theories of child development; individualized programs designed to meet the needs of each child; a curriculum that is child-oriented; and teaching staff who have specialized educational training in child development and developmentally appropriate practice with young children, including health, safety, and nutritional guidelines.

The Center is open all year from 7:30am to 5:30pm for children aged 6 weeks to 5 years. Children may be enrolled on a full- or part-time basis depending upon space availability. Registration takes place every March. For tuition details, registration requirements, or other information, call the Center at 203-254-4028 or visit the website (<http://www.fairfield.edu/elc>).

Information Technology Services

The Information Technology Services (ITS) department offers networking, wireless and computer technology resources for the entire Fairfield University community.

Our goal is to maximize the use of technological innovations not in only the learning environment but in all of our business processes as well. ITS is responsible for managing the Banner platform, which securely houses all information on each individual student academic record as well as my.Fairfield, a web-based portal from which most university online resources can be accessed. The portal provides single sign-on capability so each student will need to log in only once from my.Fairfield

to access course registration, review filing requirements, accept financial aid awards, participate in the housing processes, view/print academic schedules and grades, complete surveys, access student Gmail accounts, and access OrgSync and other student-related functions.

ITS maintains approximately 75 general-use classrooms across campus, as well as specialized instructional spaces and a number of public-use computer labs. The public labs, including a 24/7 Mac and Windows facility in the library, are accessible to all students with a valid StagCard. Our goal is to consistently furnish cutting-edge technology to support a collaborative teaching and learning environment, and to provide as much compatibility as possible across all platforms and devices that students might own.

For more information on Information Technology Services, please visit our website (<http://fairfield.edu/its>).

Academic Computing

Through one-on-one and group collaboration, research into general and discipline-specific tech tools, the creation of documentation and training videos, visits to class meetings to assist students with assigned technology, and a wide variety of workshops offered in conjunction with the Center for Academic Excellence, Academic Computing supports instructors and students not just in the incorporation of computer- and mobile-based applications into teaching and learning, but also promote sound 21st-century pedagogical practices.

Blackboard

Academic Computing manages and supports the Blackboard Learn course management system, which offers a wide range of teaching tools.

- Blackboard Login Page (<https://fairfield.blackboard.com>)
- Blackboard Resource Page (<https://www.fairfield.edu/its/services/academiccomputing/blackboardresources>) (including FAQs, resource guides, etc.)

Faculty/Staff and Student Networks

ITS is responsible for the maintenance and upgrades of both the student and faculty/staff networks on campus.

Help Desk

The ITS4U Help Desk provides free technology support for issues like wireless connectivity, warranty-covered hardware replacements (HP and Apple), malware prevention/cleanup, and limited software/hardware support for student-owned computers.

Location: DiMenna-Nyselius Library, Room 215 (Main Floor)
Phone: 203-254-4069 | E-mail (itshelpdesk@fairfield.edu) | Wiki (<https://wiki.fairfield.edu>)

Academic Year Hours: Monday-Friday, 8:30am-7:00pm, Sunday 4:00pm-8:00pm
Summer Hours: Monday-Thursday, 8:00am-6:00pm, Friday 8:00am-12:00pm

my.Fairfield

All students use their NetID to access my.Fairfield, a secure web portal used to view course schedules, access library services remotely, register for classes and parking permits, view and pay tuition bills, print unofficial transcripts, and much more.

NetID

A Fairfield University NetID is your username/password combination that provides access to a variety of online resources and services, including my.Fairfield and your student Gmail account. Your NetID is obtained through the claim process found here (<https://wiki.fairfield.edu:8443/x/FQCD>). You will need to claim your NetID in order to access all Fairfield online resources.

Note: All official university communications are sent to students' University Gmail accounts. No personal email accounts should be used. Your email address follows the format `netid@student.fairfield.edu`. For example, if your name is Lucas F. Stag and your NetID is `lucas.stag`, your email address is `lucas.stag@student.fairfield.edu`.

International Students

International students are served through the Office of Student Engagement, located in the lower level of the Barone Campus Center. This department sponsors a specialized orientation program for international students and provides assistance with legal forms and other documentation.

Student Handbook

For information about Compliance Statements and Notifications, Student Resources, Policies and Procedures, Student Conduct Code, Residential Guidelines, and Clubs and Organizations, please see the Student Handbook (<http://www.fairfield.edu/studenthandbook>).